

# Statement of Formation

## Political Action Committee

W.S. 22-25-101(b)

### 1. Who must submit this form?

Two or more persons organized and associated for the purpose of raising, collecting or spending money to influence the election or defeat of county/local candidates, to support candidate's committees, political parties, for support or opposition to any local initiative or referendum petition drive or for the adoption or defeat of any local ballot proposition.

### 2. Committee Information

New Committee Name: \_\_\_\_\_ Date Committee Formed: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Street Address) Website: \_\_\_\_\_  
\_\_\_\_\_ Email Address: \_\_\_\_\_  
(City, State, Zip)

Name of Chairman: \_\_\_\_\_ Name of Treasurer: \_\_\_\_\_  
Chairman Address: \_\_\_\_\_ Treasurer Address: \_\_\_\_\_  
(Street Address) (Street Address)  
\_\_\_\_\_ (City, State, Zip) \_\_\_\_\_ (City, State, Zip)

(\*Note: The chairman and treasurer must be separate individuals.)

### 3. Purpose of formation. (Please select one option.)

#### Committee formed:

- To support or oppose the following candidate(s):  
Name: \_\_\_\_\_ Party Affiliation: \_\_\_\_\_ Office sought by candidate: \_\_\_\_\_
- To support candidates who support the following issues: \_\_\_\_\_
- After an election to defray campaign expenses for the following candidate(s): \_\_\_\_\_
- For the adoption or defeat of the following ballot proposition: \_\_\_\_\_
- For the support of, or opposition to, the following initiative or referendum petition drive: \_\_\_\_\_

### 4. Signature Required.

I certify that I have examined this statement and, to the best of my knowledge and belief, it is true, correct, and complete.

\_\_\_\_\_  
Signature of Chairman or Treasurer

\_\_\_\_\_  
Date

### 5. Filing Office.

File: Office of your local County Clerk.

- o Please visit <https://soswy.state.wy.us/Elections/Docs/WYCountyClerks.pdf> for office information.

# INSTRUCTIONS

## 1. Political Action Committee Defined - W.S. 22-1-102 (a)(xx)

“Political Action Committee” (PAC) means any group of two (2) or more persons organized and associated for the purpose of raising, collecting or spending money for use in the aid of, or otherwise influencing or attempting to influence, directly or indirectly, the election or defeat of candidates for public office, candidate’s committees or political parties, for support of or opposition to any initiative or referendum petition drive or for the adoption or defeat of any ballot proposition.

## 2. Organization of a PAC - W.S. 22-25-101(b)

A statement of formation is required when a PAC is formed, whether before the election to aid in the campaign, or after an election to defray campaign expenses. The PAC must have a chairman and a treasurer who shall be separate individuals.

The statement of formation shall include:

- (a) name and mailing address of the committee;
- (b) name and residence address of committee chairman and treasurer, who must be separate individuals;
- (c) date committee formed; and
- (d) the purpose of the committee.

## 3. Filing Date - W.S. 22-25-101(b)

Within ten (10) days after formation of the committee

## 4. Filing Office - W.S. 22-25-107

**County Clerk** – PAC supporting or opposing candidates for county or local offices or local ballot propositions file with the county clerk.

*Note:* PACs supporting or opposing candidates for statewide office (including the state legislature) or a statewide initiative, referendum or other ballot proposition are required to file electronically at <https://www.wycampaignfinance.gov>. This form may not be used.

## 5. Amendments to Statement of Formation - W.S. 22-25-106(e)

File amendments to reflect any changes, such as change of chairman or treasurer, change of address, or change of name, with the respective filing office.

## 6. Penalties - W.S. 22-26-112(a)(ix)

(a) Unless a different penalty is specifically provided in this code, the following acts, if knowingly and willfully committed, are misdemeanor offenses punishable by not more than six (6) months in a county jail or a fine of not more than one thousand dollars (\$1000), or both:

- ...(ix) Violating W.S. 22-25-101 through 22-25-115

# Amended Statement of Formation

## Political Action Committee

W.S. 22-25-101(b)

**IMPORTANT! A person found guilty of violating Wyoming campaign finance statutes is subject to criminal charges.**

### 1. Who can submit this form?

This form is for two or more persons organized and associated for the purpose of raising, collecting or spending money to influence the election or defeat of county/local candidates, to support candidate's committees, political parties, for support or opposition to any local initiative or referendum petition drive or for the adoption or defeat of any local ballot proposition.

### 2. Political Action Committee Name

Name of Previous Committee (*Currently on Record*): \_\_\_\_\_

### 3. Amended Committee Information

*\*Please only complete information that is being updated.*

New Committee Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Date Committee Formed: \_\_\_\_\_  
(Street Address) Website: \_\_\_\_\_  
\_\_\_\_\_ Email Address(es): \_\_\_\_\_  
(City, State, Zip)

Name of New Chairman: \_\_\_\_\_ Name of New Treasurer: \_\_\_\_\_  
Chairman Address: \_\_\_\_\_ Treasurer Address: \_\_\_\_\_  
(Street Address) (Street Address)  
\_\_\_\_\_ (City, State, Zip) \_\_\_\_\_ (City, State, Zip)

*(\*Note: The chairman and treasurer must be separate individuals.)*

### 4. Please select the appropriate statement below.

#### Committee formed:

- To support or oppose the following candidate(s):  
Name: \_\_\_\_\_ Party Affiliation: \_\_\_\_\_ Office sought by candidate: \_\_\_\_\_
- To support candidates who support the following issues: \_\_\_\_\_
- After an election to defray campaign expenses for the following candidate(s): \_\_\_\_\_
- For the adoption or defeat of the following ballot proposition: \_\_\_\_\_
- For the support of, or opposition to, the following initiative or referendum petition drive: \_\_\_\_\_

### 5. Signature Required

I certify that I have examined this statement and, to the best of my knowledge and belief, it is true, correct, and complete.

\_\_\_\_\_  
*Signature of Chairman or Treasurer*

\_\_\_\_\_  
*Date*

### 6. Filing Office

Please file at the office of your local County Clerk.

- Please visit <https://soswy.state.wy.us/Elections/Docs/WYCountyClerks.pdf> for office information.

# INSTRUCTIONS

## 1. Political Action Committee Defined - W.S. 22-1-102 (a)(xx)

“Political Action Committee” (PAC) means any group of two (2) or more persons organized and associated for the purpose of raising, collecting or spending money for use in the aid of, or otherwise influencing or attempting to influence, directly or indirectly, the election or defeat of candidates for public office, candidate’s committees or political parties, for support of or opposition to any initiative or referendum petition drive or for the adoption or defeat of any ballot proposition.

## 2. Organization of a PAC - W.S. 22-25-101(b)

A statement of formation is required when a PAC is formed, whether before the election to aid in the campaign, or after an election to defray campaign expenses. The PAC must have a chairman and a treasurer who shall be separate individuals.

The statement of formation shall include:

- (a) name and mailing address of the committee;
- (b) name and residence address of committee chairman and treasurer, who must be separate individuals;
- (c) date committee formed; and
- (d) the purpose of the committee.

## 3. Filing Date - W.S. 22-25-101(b)

Within ten (10) days after formation of the committee

## 4. Filing Office - W.S. 22-25-107

**County Clerk** – PAC supporting or opposing candidates for county or local offices or local ballot propositions file with the county clerk.

*Note:* PACs supporting or opposing candidates for statewide office (including the state legislature) or a statewide initiative, referendum or other ballot proposition are required to file electronically at <https://www.wycampaignfinance.gov>. This form may not be used.

## 5. Amendments to Statement of Formation - W.S. 22-25-106(e)

File amendments to reflect any changes, such as change of chairman or treasurer, change of address, or change of name, with the respective filing office.

## 6. Penalties - W.S. 22-26-112(a)(ix)

(a) Unless a different penalty is specifically provided in this code, the following acts, if knowingly and willfully committed, are misdemeanor offenses punishable by not more than six (6) months in a county jail or a fine of not more than one thousand dollars (\$1000), or both:

- ...(ix) Violating W.S. 22-25-101 through 22-25-115

**Termination Form**  
**Political Action Committees & Candidate Committees**  
W.S. 22-25-106(e)

*IMPORTANT! A person found guilty of violating Wyoming campaign finance statutes is subject to criminal charges.*

**1. Who can submit this form?**

This form is **ONLY** used for **county or local PACs/Candidate Committees**. Statewide PACs and Candidate Committees must terminate online at [www.wycampaignfinance.gov](http://www.wycampaignfinance.gov).

**2. Committee Information**

Committee Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Date last report filed: \_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip)

**3. The committee listed above has retired all debts pursuant to W.S. 22-25-106 (b).**

Yes  No

*(Note: All debts must be retired prior to termination.)*

**1. Contributions and Expenditures**

In addition to the summaries required below, **please provide a complete report of contributions and expenditures** incurred since the last reporting period on the attached sheets, (starting on pg. 2).

- a. Total Contributions for this filing period: \$ \_\_\_\_\_
- b. Total Expenditures for this filing period: \$ \_\_\_\_\_

**2. Signature Required**

**I hereby affirm that all debts of the above committee have been retired.**

\_\_\_\_\_  
*Signature of Treasurer* \_\_\_\_\_  
*Date*

*Treasurer's Email Address:* \_\_\_\_\_

\_\_\_\_\_  
*Signature of Chairman* \_\_\_\_\_  
*Date*

*Chairman's Email Address:* \_\_\_\_\_

**3. Where do I file?**

**File:** Office of your local County Clerk.

- o Please visit <https://soswy.state.wy.us/Elections/Docs/WYCountyClerks.pdf> for office information.

**Contributions – Individuals**

(Contributions from corporations, unions, partnerships, and associations are prohibited.  
Contributions from sole proprietorships are legal, but must be identified as such.)

<b>Name</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Contributions – Political Action Committees**

<b>Name (Identify by Full Name)</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Contributions – Political Party Central Committees**

<b>Name</b>	<b>Address (City, State, Zip)</b>	<b>Date</b>	<b>Amount</b>
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

### Contributions – Corporations, Organizations, Associations, etc.

May be used for PAC administrative costs or costs of soliciting contributions (WS 22-25-102(k)(iii); to support or oppose a ballot proposition or an initiative or referendum petition. Corporations, organizations, associations, etc., are prohibited from making contributions to candidates and political parties.

Name	Address (City, State, Zip)	Description of Contribution	Date	Amount/ Value
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

### Contributions – Anonymous

Anonymous contributions are those contributions whose origins cannot be determined, i.e., “pass the hat” contributions. An anonymous contribution does not mean a contributor may donate to the candidate or PAC with the understanding the contributor’s name will not be reported.

Event	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

I do not know, nor can I ascertain, the origin of the above anonymous contributions.

\_\_\_\_\_  
*Signature of Chairman or Treasurer*

\_\_\_\_\_  
*Date*



## Contributions – In-Kind

(In-Kind contributions are goods and services in place of cash. For example, someone purchases stamps for a mailing and donates the stamps; this is an in-kind contribution.)

Name	Address (City, State, Zip)	Description of Contribution	Date	Amount/ Value
				\$
				\$
				\$
				\$
				\$
				\$

## Loans

Loan Type	Date	Amount
		\$
		\$
		\$
		\$
		\$

## Unitemized Contributions

(Contributions under \$25.00. For example, you have a chili dinner. Tickets are \$10.00 each and you sell 500 tickets. You may report these in aggregate here by reporting \$5,000.00.)

Description	Date	Amount
		\$
		\$
		\$
		\$
		\$

## Expenditures/Obligations

Payee	Address (City, State, Zip)	Purpose	Date	Amount
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

**Total Expenditures:** \$ \_\_\_\_\_