

MUNICIPAL BUILDING
2101 O'Neil Avenue
Cheyenne, WY 82001
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CITY COUNCIL MEETING
COUNCIL CHAMBERS
6:00 P.M.

AGENDA

AUGUST 12, 2019

1. CALL MEETING TO ORDER.
2. CALL ROLL.
3. PLEDGE OF ALLEGIANCE.
4. CONSENT AGENDA.
(All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.)

ACTION: _____

5. [CA] MINUTES FROM REGULAR MEETING OF THE GOVERNING BODY ON JULY 22, 2019.

ACTION: Approve _____

6. VOUCHERS.

ACTION: _____

7. ORDINANCE – 3rd READING – Pursuant to Sections 1.1.6, 1.1.7, and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 6.5.4.c to modify allowances for Electronic Message Centers. (PUBLIC SERVICES COMMITTEE)

ACTION: _____

8. ORDINANCE – 3rd READING – Pursuant to Section 2.2.2 Planned Development - Regulating Plan or Development Master Plan, Section 5.1.3 Official Zoning Map, and Section 5.6.2 PUD – Planned Unit Development District of the Unified Development Code, amending Ordinance No. 2975 and Ordinance No. 3297 by modifying certain standards of the adopted district, Planned Unit Development (PUD), for all of Block 596 and the westerly 40 feet of the vacated right of way of House Avenue between East 7th and 8th Streets, Original City of Cheyenne, Wyoming (located east of I-180 between 7th and 8th Streets). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

9. ORDINANCE – 3rd READING – Vacating all portions of non-vacated: alley, adjoining half-street right of way of 12th Street, and adjoining half-street right of way of Holmes Avenue; of Block 168, Interior Heights, 2nd Filing; and all of Center Drive west of the west line of Harmony Center 2nd Filing, City of Cheyenne, Laramie County, Wyoming (located north of and adjacent to West College Drive, west of Walterscheid Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

10. ORDINANCE – 3rd READING – Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 1.4.4 and 5.1.4 of the UDC to clarify definitions for entertainment and recreation land uses; to create a new entertainment and recreation – Other Land Use; and to allow these uses in various zoning districts as administrative, conditional or principal permitted uses. (PUBLIC SERVICES COMMITTEE)

ACTION: _____

11. ORDINANCE – 3rd READING – Annexing to the City of Cheyenne, Wyoming, the three hundred foot (300’) wide right-of-way of U.S. Highway No. 30, situated in a portion of Sections 26, 27 and 34, Township 14 North, Range 66 West of the 6th P.M., Laramie County, Wyoming, (located between Cleveland Avenue and Hayes Avenue). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

12. ORDINANCE – 2nd READING – Amending Chapter 8.64, Smoking in Public Places, within Title 8, Health and Safety, of the Municipal Code for the City of Cheyenne, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION: _____

13. ORDINANCE – 1st READING – Annexing to the City of Cheyenne, Wyoming, the south one hundred fifty feet (150’) of Tract 119, all of Tract 120, and those portions of Tracts 135 and 136 north of the right-of-way for U.S. Hwy. No. 30, and all of vacated Cheyenne Street (60’), and the west ½ (25’) of vacated Fillmore Ave., adjacent to said tracts, Sunnyside Addition Fourth Filing, situate in a portion of the SE1/4 SE1/4 of Section 27, Township 14N, Range 66W of the 6th P.M., Laramie County, Wyoming. (located south of the intersection of Fillmore Avenue and Charles Street (SPONSOR – DR. RINNE)

ACTION: Refer to Public Services Committee

14. ORDINANCE – 1st READING – Pursuant to Section 2.2.2 - Planned Development Regulating Plan, Section 2.4.1 - Zoning Text Amendment, and Section 5.6.2 - Planned Unit Development amendment, amending the Sweetgrass Planned Unit Development (PUD) Regulating Plan for 2,349.54 acre Sweetgrass PUD, City of Cheyenne, Laramie, County, Wyoming (located south of West College Drive and east of Avenue C). (SPONSOR – DR. RINNE)

ACTION: Refer to Public Services Committee

15. ORDINANCE – 1st READING – Submitting to the qualified property owners of real property within the boundaries of the Cheyenne Downtown Development Authority District of Cheyenne, Wyoming, excluding real property used exclusively for residential purposes, at a Special Election on Wednesday, October 16, 2019, the following Question: “Shall a Special Assessment of twenty (20) mills be levied upon the assessed value of real property within the boundaries of the Cheyenne Downtown Development Authority District, excluding real property used exclusively for residential purposes, for a period of four (4) years pursuant to the provisions of Wyo. Stat. §15-9-217(b) for the purpose of (1) administrative costs; (2) landscaping or maintenance of public areas; (3) planning or management of development or improvement activities; (4) promotion of public events; (5) activities in support of business recruitment and development?” (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

16. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Harmony Valley, First Filing, a plat of a portion of the S1/2 of Section 7 and the SE1/4 NE1/4 of Section 7, T.13N., R.66W., 6th P.M., Cheyenne, Laramie County, Wyoming, (located north of and adjacent to W. College Drive, west of Walterscheid Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

17. [CA]RESOLUTION – Re-appropriating the fiscal year 2019 budget of the City of Cheyenne according to the provisions of W.S. §§ 16-4-112 & 16-4-113. (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

18. [CA]RESOLUTION – Acknowledging receipt of the Archer Trails Connector Plan.
(SPONSOR – DR. RINNE)

ACTION: Refer to Finance Committee

19. [CA]RESOLUTION – Acknowledging receipt of the Parsley Boulevard Corridor Study.
(SPONSOR – DR. RINNE)

ACTION: Refer to Finance Committee

20. PRELIMINARY PLATS/PRELIMINARY ZONE CHANGES:

a) [CA] Preliminary Plat for Center Point Subdivision, 2nd Filing, a replat of Lots 1 through 7, Block 1, inclusive Center Point Subdivision, Cheyenne, Wyoming (located at the southwest corner of the intersection of Homestead Avenue and Eda Place).

ACTION: Refer to Public Services Committee

21. LEASES/CONTRACTS/LEGAL:

a) [CA] Grant agreement between Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center and the Office of Youth Alternatives. (CRMC Grant)
(FINANCE COMMITTEE)

ACTION: Approve (revenue to the City)

b) [CA] Contract between the City of Cheyenne, Youth Alternatives and the Laramie County Community Juvenile Services Joint Powers Board. (Wyo. Dept. of Family Services Grant) (FINANCE COMMITTEE)

ACTION: Approve (revenue to the City)

c) [CA] Grant agreement between Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center and the City of Cheyenne Police Department for the implementation of a program to identify health priorities that will benefit the community and aligns with community needs assessment. (CRMC Grant)
(FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$131,030.24

d) [CA] Real Property Lease No. 8-09466 between the State of Wyoming, Department of Administration & Information, General Services Division, and the City of Cheyenne, for the lease of parking spaces located at the Cox Parking Structure to be used by the State. (Revenue to the City) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$88,560.00

e) [CA] Professional Services Agreement between the City of Cheyenne and Burns and McDonnell, Bloomington, MN, for the Landfill Front Entrance and Scale House Project. (Solid Waste Fund) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$197,500.00

f) [CA] Memorandum of Understanding between the City of Cheyenne, Cheyenne Police Department, and Laramie County School District No. 1 for school resource officers for the 2019-2020 school year and summer school 2020. (Revenue to the City) (FINANCE COMMITTEE)

ACTION: Approve

g) [CA] Agreement between the City of Cheyenne and the Cheyenne Animal Shelter/Services for animal control and animal shelter services. (Economic Support funds) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$612,500.00

h) [CA] Human Services Agreement with United Way of Laramie County to provide services to create the Human Service Advisory Committee. (2019-2022 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$10,500.00

i) [CA] Human Services Agreement with United Way of Laramie County to provide services to various community programs. (2019-2022 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$500,000.00

j) [CA] Contract between the City of Cheyenne and Peak Wellness, Alcohol Receiving Center, to provide alcohol and drug detoxification services to individuals. (General Fund) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$114,955.00

k) [CA] Contract between the City of Cheyenne and Cheyenne Housing Authority to provide supportive senior services. (General Fund) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$50,000.00

l) [CA] Contract between the City of Cheyenne and Safe Harbor to provide a safe and secure environment to families who have been affected by abuse. (General Fund) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$17,500.00

m) [CA] Lease agreement between the City of Cheyenne and the Cheyenne Airport Board for land to be used for the Weed and Pest Division. (2019-2022 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$3,750.00

n) [CA] Lease agreement between the City of Cheyenne and the Cheyenne Airport Board for land to be used for Community Recreation and Events softball and baseball fields. (2019-2022 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$23,438.00

o) [CA] Lease agreement between the City of Cheyenne and the Cheyenne Airport Board for land to be used for Street and Alley and Compost operations. (2019-2022 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$32,812.00

p) [CA] Professional Services Agreement between the City of Cheyenne, Engineering Department and Wilson & Company, Inc., Denver, CO, for the design of the Reed Avenue Rail Corridor Design Project. (Specific Purpose Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve in an amount not to exceed \$559,729.00

q) [CA] Agreement between the City of Cheyenne, Office of Cheyenne Youth Alternatives, and Laramie County for Juvenile Probation Services. (revenue to the City) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

r) [CA] Lease Agreement between the City of Cheyenne and the Airport Golf Club, Inc. (revenue to the City) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

s) [CA] Grant of access easement between the City of Cheyenne and Joseph M. Dyson for a 60 foot wide access easement across City-owned land in the NE1/4NE1/4 of Section 23, Township 13 North, Range 68 West, 6th P.M., Laramie County Wyoming. (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

t) [CA] Professional Services Agreement between the City of Cheyenne and OpenCities, Inc., San Francisco, California, for the implementation of a Web-Enabled Content Management System which includes website re-design, development, maintenance and hosting of the City's Website. (General Fund) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

u) [CA] Employment Agreement between the City of Cheyenne, Cheyenne Police Department, and Yolanda Romau for Crime Victim Assistance Services. (Wyoming Division of Victim Services Grant) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

v) [CA] Employment Agreement between the City of Cheyenne, Cheyenne Police Department, and Brenda Johnson for Crime Victim Assistance Services. (Wyoming Division of Victim Services Grant) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

w) [CA] Employment Agreement between the City of Cheyenne, Cheyenne Police Department, and Jessica A. Fritz for Crime Victim Assistance Services. (Wyoming Division of Victim Services Grant) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

x) [CA] Employment Agreement between the City of Cheyenne, Cheyenne Police Department, and Leslie Burch for Crime Victim Assistance Services. (Wyoming Division of Victim Services Grant) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

22. CHANGE ORDERS/CONTRACT MODIFICATIONS:

a) [CA] Contract Modification #3 to Contract No. 6839 between the City of Cheyenne and Reiman Corporation, Cheyenne, for final construction of the Civic Center Commons Project. (1% Sales Tax 2019-2022) (SPONSOR – MR. WHITE)

ACTION: Refer to Finance Committee

23. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) [CA] Consideration of Bid #S-22-19 for a contract between the City of Cheyenne and American Contracting of Wyoming, Cheyenne, Wyoming, for the Cheyenne Regional Airport Fountain Partial Restoration Project. (Certified Local Government Grant, Wyoming Cultural Trust Fund Grant, Historic Preservation Board, and Leadership Cheyenne Class of 2016)

ACTION: Refer to Finance Committee

24. ANNOUNCEMENTS/REPORTS/MOTIONS:

- a) [CA] Report of Community Facility Fees Fiscal Year 2018-2019.

ACTION: Refer to Finance Committee

- b) Announcement of a Public Hearing to be held August 26, 2019 at 6:00 p.m. in City Council Chambers, 2101 O’Neil Avenue, Cheyenne, Wyoming, for a proposed trade of real property owned by the City of Cheyenne, described as Lots 1 and 2, Block 1, Clear Creek Subdivision, 1st Filing, and Lot 1, Block 1, Clear Creek Subdivision, 2nd Filing, Laramie County, Wyoming, Consisting of 419.57 acres and having an appraised value of \$1,004,000.00, to Mariah, LLC, for real property owned by Mariah, LLC, described as all of Sections 11 and 14, lying north of the Union Pacific Railroad right-of-way, Township 12 North, Range 70 West of the 6th P.M., Laramie County, Wyoming, consisting of 543.76 acres and having an appraised value of \$1,060,000.00.
- c) Announcement of a Public Hearing to be held August 26, 2019 at 6:00 p.m. in City Council Chambers, 2101 O’Neil Avenue, Cheyenne, Wyoming, for a proposed sale of undeveloped public property described as a 1.46 acre portion of Lot 1, Block 1, Cheyenne Ice & Events Center, 1st Filing, City of Cheyenne, Laramie County, Wyoming, with an appraised value of \$293,000.00 to John J. Koehler.

25. OTHER BUSINESS: _____

26. ADJOURN.