

MUNICIPAL BUILDING  
2101 O'Neil Avenue  
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CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
6:00 P.M.

**AGENDA**

**NOVEMBER 13, 2017**

1. CALL MEETING TO ORDER.
2. CALL ROLL.
3. PLEDGE OF ALLEGIANCE.
4. CONSENT AGENDA.

(All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.)

ACTION: \_\_\_\_\_

5. [CA] MINUTES FROM REGULAR MEETING OF THE GOVERNING BODY ON OCTOBER 23, 2017.

ACTION: Approve

6. VOUCHERS.

ACTION: \_\_\_\_\_

7. ORDINANCE – 3rd READING – Annexing to the City of Cheyenne, Wyoming, a portion of Section 9, all of the W½ Section 14, all of Section 15, a portion of Section 16, and all of Section 21; Township 13 North, Range 66 West of the 6th P.M., Laramie County, Wyoming (located to the southeast of the intersection of E. College Drive and Avenue C). (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

8. ORDINANCE – 3rd READING – Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from MR Medium-Density Residential to CB Community Business for Lot 4, Block 2, Moore-Haven Heights Addition, 3rd Filing, Cheyenne, Wyoming (located south of 8th Avenue west of Central Avenue). (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

9. ORDINANCE – 3rd READING – Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from HR High-Density Residential to CB Community Business for Lot 3, Lot 4, and the W 22' of Lot 2, Block 745, Stanfield Addition; and Lots 1, 2, & 5, Block 1, Stanfield Addition, 3rd Filing, Cheyenne, Wyoming (located west of the intersection of Deming Drive and Walterscheid Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

10. ORDINANCE – 3rd READING – Vacating the eastern one-half of the 16-foot wide alley located west of House Avenue, south of Evans Avenue, adjacent to Lots 1, 2, 3, 12, 13 and 14 of Block 2, Pershing Heights Addition, Second Filing, City of Cheyenne, Laramie County, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

11. ORDINANCE – 3rd READING – Pursuant to Section 2.2.1, Zoning Map Amendment, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from Swan Ranch Rail Park Planned Unit Development to Light Industrial for a portion of Lots 11, 12, 13, 14 and 15, Block 2 of the Swan Ranch Rail Park Eleventh Filing Subdivision, Cheyenne, Wyoming (located north of Tundra Drive, south of W. Wallick Road and west of Clear Creek Parkway). (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

12. ORDINANCE – 2nd READING – Amending various sections of Chapter 8.40, Food and Food Service Establishments, Title 8, Health and Safety, of the code of the City of Cheyenne, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION: \_\_\_\_\_

13. ORDINANCE – 1st READING – Amending Section 1.12.010, Findings of fact, and amending Section 1.12.020, Filing of plats and maps, of Chapter 1.12, Datum Plane, of Title 1, General Provisions, of the code of the city of Cheyenne, Wyoming (SPONSOR – RICHARD JOHNSON).

ACTION: Refer to Public Services Committee

14. [CA] RESOLUTION – Re-appropriating the Fiscal Year 2017 budget of the City of Cheyenne according to the provisions of W.S. §§16-4-112 & 16-4-113. (FINANCE COMMITTEE)

ACTION: Adopt

15. [CA] RESOLUTION – Certifying compliance with W.S. §15-1-402 for the City-initiated annexation of a portion of the S½ of Section 35, and a portion of the SW¼ of Section 36, T14N, R67W, Laramie County, Wyoming (located between Old Happy Jack Road and Happy Jack Road, west of I-80). (PUBLIC SERVICES COMMITTEE)

ACTION: Adopt

16. [CA] RESOLUTION – Authorizing the Mayor and the City Clerk to sign a County Final Plat for Swan Ranch Rail Park, Twelfth Filing, a plat of land being situated in portions of the NE¼ NE¼ of Section 28, and the NW¼, NW¼ of Section 27, T13N, R67W of the 6<sup>th</sup> Principal Meridian, Laramie County, Wyoming (located to the north of the intersection of Berwick Drive and Tundra Drive). (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

17. [CA] RESOLUTION – Authorizing the Mayor and the City Clerk to sign a County Final Plat for Swan Ranch Rail Park, Thirteenth Filing, a plat of land being situated in a portion of Section 22, Township 13 North, Range 67 West of the Sixth Principal Meridian, Laramie County, Wyoming (located to the west of and adjacent to Berwick Drive, south of W. Wallick Road). (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

18. [CA] RESOLUTION – Adopting the Converse Dell Range Intersection Traffic Safety Plan and the Converse Avenue 35% Design Plan. (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

19. [CA] RESOLUTION – Supporting the City of Cheyenne, Wyoming’s application for a Land and Water Conservation Fund Grant for dugout roof replacement and concrete and masonry block repair at the Cheyenne Junior League Complex. (SPONSOR – MIKE LUNA)

ACTION: Refer to Finance Committee

20. [CA] RESOLUTION – Authorizing a one time payment to full-time and permanent part-time employees of the City of Cheyenne (excluding the Firefighters Union Local No. 279 and employees of the Cheyenne Board of Public Utilities) in recognition of their outstanding efforts. (SPONSOR – DICKY SHANOR)

ACTION: Refer to Finance Committee

21. LEASES/CONTRACTS/LEGAL:

a) [CA] Memorandum of Understanding between the City of Cheyenne, Police Department, and the United States Secret Service for Colorado and Wyoming Financial Crimes Task Force. (FINANCE COMMITTEE)

ACTION: Approve

b) [CA] Grant Award Agreement between the City of Cheyenne, Cheyenne Police Department, and State of Wyoming, Office of Homeland Security, for the purchase of one trailer mounted mobile surveillance platform and allowable accessories. (FINANCE COMMITTEE)

ACTION: Approve

c) [CA] Employment Agreement between the City of Cheyenne, through the Cheyenne Police Department, and Jessica Fritz for crime victim assistance services. (FINANCE COMMITTEE)

ACTION: Approve (base annual salary amount of \$31,200.00 plus eligible benefits)

d) [CA] Employment Agreement between the City of Cheyenne, through the Cheyenne Police Department, and Leslie Burch for crime victim assistance services. (FINANCE COMMITTEE)

ACTION: Approve (base annual salary amount of \$48,878.52 plus eligible benefits)

e) [CA] Employment Agreement between the City of Cheyenne, through the Cheyenne Police Department, and Brenda Johnson for crime victim assistance services. (FINANCE COMMITTEE)

ACTION: Approve (base annual salary amount of \$35,859.12 plus eligible benefits)

f) Professional Services Agreement between the City of Cheyenne and AVI to develop the Evers Blvd. Reconstruction design. (FINANCE COMMITTEE)

ACTION: \_\_\_\_\_

g) [CA] Memorandum of Understanding between the City of Cheyenne and the Downtown Development Authority to establish the responsibilities of how and processes by which the Fiscal Year 2017-2018 funds are to be used in the Cheyenne central business district. (FINANCE COMMITTEE)

ACTION: Approve (amount not to exceed \$390,000.00)

h) Professional Services Agreement between the City of Cheyenne and Collins Engineers, Inc., for Christensen Road constructability review services. (FINANCE COMMITTEE)

ACTION: \_\_\_\_\_

i) [CA] Contract for Services between the City of Cheyenne, Office of Youth Alternatives, and the Laramie County Community Juvenile Services Joint Powers Board for the weekender community service program (funding through Joint Powers Board).

ACTION: Refer to Finance Committee

j) [CA] Grant Agreement between the City of Cheyenne, Cheyenne Fire and Rescue Department, and State of Wyoming, Office of Homeland Security, for the purposes of administering Regional Emergency Response Team #7 (RERT #7).

ACTION: Refer to Finance Committee

22. CHANGE ORDERS/CONTRACT MODIFICATIONS:

a) [CA] Amendment No. 2 to Contract No. 6162 between the City of Cheyenne, through the Information Technology Division, and CenturyLink Sales Solution, Inc. for modification to the City's Metro Ethernet Network servicing outlying offices. (FINANCE COMMITTEE)

ACTION: Approve

b) [CA] Contract Modification No. 8 to Contract No. 6219 between the City of Cheyenne, Community Recreation and Events Department, and RECCO Inc., d/b/a Five-R Company, for the Cheyenne Botanic Gardens Project, to increase the Guaranteed Maximum Price.

ACTION: Refer to Finance Committee

c) [CA] Amendment No. 6 to Contract No. 4563 between the City of Cheyenne, Public Works Department, and Wyoming Cattle Co., LLC, for grazing on the Belvoir Ranch (revenue to City).

ACTION: Refer to Finance Committee

d) [CA] Contract Modification No. 1 to Contract No. 6654 between the City of Cheyenne, 1% Construction Division, and Simon Contractors, to extend the completion date for the 2017 City Overlay, Part 1 Project.

ACTION: Refer to Finance Committee

23. CONSIDERATION OF BIDS:

a) Consideration of Bid #E-7-18 for furnishing ice control product for the Public Works Department (2015-2018 1% Sales Tax). (FINANCE COMMITTEE)

ACTION: \_\_\_\_\_

b) [CA] Consideration of Bid #E-8-18 for furnishing one in-stock fire apparatus for the Cheyenne Fire and Rescue Department. (FINANCE COMMITTEE)

ACTION: Approve (accept bid submitted by Max Fire Apparatus, Castle Rock, CO, in an amount not to exceed \$478,000.00)

c) [CA] Consideration of Bid #S-3-18 for a contract between the City of Cheyenne, Community Recreation and Events Department, and Wasatch Railroad Contractors for the restoration of Big Boy 4004 Holiday Park Project (State Loan and Investment Board grant funds).

ACTION: Refer to Finance Committee

24. ANNOUNCEMENTS/REPORTS/MOTIONS:

a) Appointment of Alexis Arp, Maggie Black, McCoy Bush, Ashen Doty, Raegan Downham, Dylan Fertig, Julia Horst, Keiran Loughran, Emily Lucero, Nickolas Metheny, Kaylee Sanchez, Kenitra Shanks, Dominick Singleton and Garrett Vickery to the 2017-18 Mayor's Youth Council.

ACTION: \_\_\_\_\_

b) Appointment of Jasper James Chen to the Cheyenne/Laramie County Economic Development Joint Powers Board.

ACTION: \_\_\_\_\_

25. OTHER BUSINESS: \_\_\_\_\_  
\_\_\_\_\_

26. ADJOURN: