

MUNICIPAL BUILDING
2101 O'Neil Avenue
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CITY COUNCIL MEETING
COUNCIL CHAMBERS
6:00 P.M.

AGENDA

AUGUST 14, 2017

1. CALL MEETING TO ORDER.

2. CALL ROLL.

3. PLEDGE OF ALLEGIANCE.

4. CONSENT AGENDA.

(All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.)

ACTION: _____

5. [CA] MINUTES FROM REGULAR MEETING OF THE GOVERNING BODY ON JULY 24, 2017.

ACTION: Approve

6. VOUCHERS.

ACTION: _____

7. Public Hearing to determine whether compliance of annexation conditions required by Wyoming Statute §15-1-402 exists for a portion of the S1/2SE1/4 Section 22, Township 14 North, Range 66 West of the 6th P.M., Laramie County, Wyoming (located north of and adjacent to Dell Range Boulevard, east of Griffith Avenue).

ACTION: _____

8. ORDINANCE – 3rd READING - Annexing to the City of Cheyenne, Wyoming, the west 421.77' of Tract 1, Lincoln Valley Tracts, being situated in a portion of the NW ¼ of Section 36 Township 14 North, Range 66 West of the Sixth Principal Meridian, Laramie County, Wyoming (located southeast of the intersection of Whitney Road and East Pershing Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

9. ORDINANCE – 3rd READING - Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from AR - Agricultural Residential (County) to AR Agricultural Residential for the west 421.77’ of Tract 1, Lincoln Valley Tracts, Laramie County, Wyoming (located southeast of the intersection of Whitney Road and East Pershing Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

10. ORDINANCE – 3rd READING - Annexing to the City of Cheyenne, Wyoming all of Lot 1, Block 1, Taxidermy Addition and the north 305.23’ except north 150’ of Tract 14, Sunny Side Addition and the north 50’ of the south 300’ of the west 91’ of Tract 14, Sunny Side Addition; situated in the SW¼SW¼ of Section 27, T.14N., R.66W. of the 6th P.M., Laramie County, Wyoming (located northeast of the intersection of Ridge Road and East Pershing Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

11. ORDINANCE – 3rd READING - Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from MU – Mixed-Use (County) to MUB Mixed-Use Business Emphasis for all of Lot 1, Block 1, Taxidermy Addition and the north 305.23’ except north 150’ of Tract 14, Sunny Side Addition and the north 50’ of the south 300’ of the west 91’ of Tract 14, Sunny Side Addition, Laramie County, Wyoming (located northeast of the intersection of Ridge Road and East Pershing Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

12. ORDINANCE – 3rd READING - Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from CB Community Business to LI Light Industrial for Lots 1, 2, 5, and a portion of Lot 3, Block 1, South Park Estates, 6th Filing, Cheyenne, Wyoming (located between Partoyan Drive and Walterscheid Boulevard, north of I-80). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

13. ORDINANCE – 3rd READING - Pursuant to Section 2.2.1, Zoning Map Amendment, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from NB Neighborhood Business to NR-3 Neighborhood Residential High Density for Lot 1, Block 4, Storey Boulevard Extension Subdivision, Cheyenne, Wyoming, to be known as Converse Place Apartments (located between N. Converse Avenue and Ogden Road, south of Storey Boulevard). (PUBLIC SERVICES COMMITTEE)

ACTION: _____

14. ORDINANCE – 3rd READING - Amending Section 5.52.050 (A) and (B) of Chapter 5.52, Massage Establishments, within Title 5, Business Licenses and Regulations, of the Cheyenne City Code pertaining to Massage Therapists’ licensing requirements. (FINANCE COMMITTEE)

ACTION: _____

15. ORDINANCE – 1st READING - Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, Section 5.1.3 Official Zoning Map, and Section 5.6.2. PUD – Planned Unit Development District, of the Unified Development Code, changing the zoning classification from PUD Planned Unit Development to PUD Planned Unit Development for a portion of Lot 2, Block 1 of Buffalo Ridge Estates, 10th Filing, City of Cheyenne, Laramie County, Wyoming (located west of and adjacent to Sunflower Road, south of Sagebrush Ave). (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

16. ORDINANCE – 1st READING - Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Sections 1.4.4.a and c and Section 5.1, Table 5-1 of the UDC to rename and clarify the definition for Group dwelling to clarify the definitions for Adult Care—Assisted Living, and Adult Care—Nursing Home Land Uses and adding residential and nonresidential zoning districts where Group housing would be allowed as a conditional use. (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

17. ORDINANCE – 1st READING –Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 5.1 of the Cheyenne Unified Development Code (UDC) to allow utility stations within the AG, AR, and AD zoning districts after an administrative use approval. (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

18. ORDINANCE – 1st READING –Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 1.4.4 and 5.1 of the Cheyenne Unified Development Code (UDC) to allow home occupations as a permitted use within the NB, CB, CBD, LI, and HI zoning districts. (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

19. ORDINANCE – 1st READING – Annexing to the City of Cheyenne, Wyoming, a portion of the S½SE¼ Section 22, Township 14 North, Range 66 West of the 6th P.M., Laramie County, Wyoming (located north of and adjacent to Dell Range Boulevard, east of Griffith Avenue). (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

20. ORDINANCE – 1st READING – Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from County MR Medium-density Residential to MR Medium-density Residential for a portion of the S½SE¼ Section 22, Township 14 North, Range 66 West of the 6th P.M., Laramie County, Wyoming (located north of and adjacent to Dell Range Boulevard, east of Griffith Avenue). (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

- 21.[CA] RESOLUTION - Adopting an amendment to the Future Land Use Map in PlanCheyenne, the master plan for the City of Cheyenne and the comprehensive plan for portions of Laramie County, amending the land use category from Urban Residential and Public Quasi-Public to Mixed-Use Employment for Lots 1-5, Block 1, South Park Estates, 6th Filing, Cheyenne, Wyoming (located between Partoyan Drive and Walterscheid Boulevard, north of I-80. (PUBLIC SERVICES COMMITTEE)

ACTION: Adopt

- 22.[CA] RESOLUTION – Authorizing submission of an application to the Wyoming Water Development Commission for grant funding for a Dam Enlargement Evaluation Project in the amount of \$400,000 and authorizing the Mayor, the City Clerk and the Director of the Board of Public Utilities to execute the application and all related documents. (FINANCE COMMITTEE)

ACTION: Adopt

- 23.[CA] RESOLUTION – Authorizing the Mayor and City Clerk to execute a Wyoming Cultural Trust Fund Grant Agreement for Phase 2 of the Warren Rest House in Holliday Park. (FINANCE COMMITTEE)

ACTION: Adopt

24. RESOLUTION – Authorizing the addition of twenty-nine (29) structures and removal of two (2) structures in the Downtown Cheyenne Historic District from the Contributing Structures List maintained by the City’s Planning office. (FINANCE COMMITTEE)

ACTION: _____

- 25.[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a County Final Plat for Highland Park, Fourth Filing, a replat of the east 63.63 feet of Tract 13, Highland Park, Third Filing, situated in the SE1/4 of Section 5, T.13N., R.66W., 6th PM., Laramie County, Wyoming (located south of and adjacent to Persons Road, west of Avenue B-6). (SPONSOR - SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

26. [CA] RESOLUTION – Authorizing submission of a Federal Mineral Royalty Capital Construction account grant application to the State Loan and Investment Board on behalf of the Governing Body of the City of Cheyenne to complete the 26th Street Interceptor Project. (SPONSOR – MIKE LUNA)

ACTION: Refer to Finance Committee

27. [CA] RESOLUTION – Authorizing a street name change for a portion of Summit Drive lying between Ridge Road and College Drive, City of Cheyenne, Laramie County, Wyoming. (SPONSOR – SCOTT ROYBAL)

ACTION: Refer to Public Services Committee

28. [CA] RESOLUTION – Authorizing the Mayor and the City Clerk to execute a Wyoming State Historical Records Advisory Board grant agreement for digitization of historic Cheyenne building plans. (SPONSOR – MIKE LUNA)

ACTION: Refer to Finance Committee

29. [CA] RESOLUTION – Authorizing the Mayor and City Clerk to enter into a Memorandum of Understanding with the Board of County Commissioners of Laramie County, Wyoming, to submit a joint application for a grant award under the Edward Byrne Memorial Justice Assistance Grant Program. (SPONSOR – ROCKY CASE)

ACTION: Refer to Finance Committee

30. [CA] RESOLUTION – Proclaiming ‘Purple Heart Day’ and the City of Cheyenne, Wyoming, to be a Purple Heart City. (SPONSOR – RICHARD JOHNSON)

ACTION: Refer to Public Services Committee

31. LEASES/CONTRACTS/LEGAL:

a) [CA] Agreement between Timothy O’Leary and Dennis Rooney and the City of Cheyenne for the purchase of real property located at 2303 Westland Road, Cheyenne, Wyoming, to be used for public purposes. (FINANCE COMMITTEE)

ACTION: Approve (in an amount not to exceed \$76,000.00)

b) [CA] Agreement for Juvenile Compliance and Diversion Officer services between Laramie County, Wyoming, the City of Cheyenne, and the Laramie County Community Juvenile Services Joint Powers Board. (Juvenile Justice Detention Prevention funds) (FINANCE COMMITTEE)

ACTION: Approve (revenue to City \$18,521.00)

c)_[CA] Memorandum of Understanding by and between Laramie County, the City of Cheyenne, the Cheyenne Board of Public Utilities, the Cheyenne/Laramie County Board of Health, and the Cheyenne Regional Airport Board regarding the management of the ESRI Enterprise License Agreement. (FINANCE COMMITTEE)

ACTION: Approve

d) Industrial and Economic Development Services Agreement between the City of Cheyenne and the Cheyenne/Laramie County Corporation for Economic Development (LEADS). (FINANCE COMMITTEE)

ACTION: _____

e)_[CA] Human Services Agreement between United Way of Laramie County and the City of Cheyenne to create a Community School Pilot Program. (2011-2014 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve (in an amount not to exceed \$315,679.00)

f)_[CA] Human Services Agreement between United Way of Laramie County and the City of Cheyenne to provide technical assistance to Human Services community programs. (2011-2014 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve (in an amount not to exceed \$183,500.00)

g)_[CA] Agreement for operation of the Cheyenne Botanic Gardens Gift Shop between the City of Cheyenne and The Friends of the Botanic Gardens Foundation located at 710 S. Lions Park Drive, Cheyenne, Wyoming. (FINANCE COMMITTEE)

ACTION: Approve

h)_[CA] Grant Agreement accepting Federal Aviation Grant AIP #54 for the purchase of snow removal equipment by the Cheyenne Regional Airport Board. (FINANCE COMMITTEE)

ACTION: Approve

i)_[CA] Contract between the City of Cheyenne, Cheyenne Police Department, and Laramie County School District No. 1 for school resource officers for the 2017-2018 school year and summer school 2018.

ACTION: Refer to Finance Committee

j)_[CA] Memorandum of Understanding between the City of Cheyenne, Wyoming, and Cheyenne Firefighters Local Union No. 279, International Association of Firefighters, for the purpose of clarifying the intent of Section 23, Working in a Higher Job Rank.

ACTION: Refer to Finance Committee

k)_[CA] Agreement for Juvenile Probation Services between Laramie County, Wyoming and the City of Cheyenne, office of Youth Alternatives.

ACTION: Refer to Finance Committee

l)_[CA] Co-sponsorship of a Grant Agreement (along with Laramie County and the Cheyenne Regional Airport Board) with the Federal Aviation Administration for Federal Aviation Grant AIP #53 for the new Airport Terminal Project.

ACTION: Refer to Finance Committee

m)_[CA] Agreement to donate real property between the City of Cheyenne and Lowe's Home Centers, LLC, pertaining to the Christensen Road Project.

ACTION: Refer to Finance Committee

32. CHANGE ORDERS/CONTRACT MODIFICATIONS:

a)_[CA] Contract Modification No. 1 to Contract No. 6641 between the City of Cheyenne and American Striping Company to increase the overall contract amount for the 2017 Pavement Markings Project. (2011-2014 1% Sales Tax) (FINANCE COMMITTEE)

ACTION: Approve (in an amount not to exceed \$2,500.00)

33. CONSIDERATION OF BIDS:

a)_[CA] Consideration of Bid #S-1-18 for a contract between the City of Cheyenne, Engineering Department, and Simon Contractors, Cheyenne, WY, for the 2017 Chip Seal, Part #2 Project.

ACTION: Refer to Finance Committee

34. ANNOUNCEMENTS/REPORTS/MOTIONS:

a) Annual report to the City of Cheyenne regarding capital improvements made at the Airport Golf Course by the Airport Golf Club as required by Lease Agreement No. 2833.

ACTION: Refer to Finance Committee

b) Announcement that the regularly scheduled Monday, August 21, 2017 Finance Committee meeting will instead be held on Wednesday, August 23, 2017 at 11:00 a.m. in the Municipal Building, 2101 O'Neil Avenue, Room 122, Cheyenne, Wyoming.

35. OTHER BUSINESS:

36. ADJOURN